

Unitarian Universalist Church of Brunswick

Job Description: **Director of Music**

Position Description

The Director of Music for UUCB will create and maintain a lively presence of music in worship and religious education at UUCB in accordance with the congregation's mission and the principles of Unitarian Universalism. The Director of Music must recognize and appreciate the role of music in worship and the importance of music in the spiritual life and creation of community in this congregation. Our services are held in person and are streamed and recorded online. This is a half-time, salaried position with benefits including time off, retirement plan contribution, health insurance, dental insurance, and life and long-term disability insurance. The salary range is \$23,000 to \$26,000.

Specific Responsibilities:

Worship

- Provide or arrange for instrumental accompaniment for Sunday worship services, including, but not limited to the gathering music, songs/music, offertory, departing music, and occasional special music.
- Facilitate and encourage congregational singing by teaching and leading songs/music as appropriate.
- Work with Minister or other worship leaders to coordinate music with weekly worship service themes, etc.
- Recruit volunteer musicians within the congregation and/or hire professional musicians to provide special music when the choir is not singing and/or requested by the worship leader.
- Secure substitute musicians for services when the Director of Music is not present, such as vacation, illness, etc.
- Direct choir and arrange for instrumental accompaniment for Christmas Eve services and other special services during the church year.

Church Choir

- Recruit choir members in a welcoming manner that encourages diversity and participation by people with all levels of musical experience, age, physical and cognitive abilities.
- Direct and provide instrumental accompaniment to choir for worship services, approximately twice/month.
- Conduct weekly choir rehearsals in a manner that is inclusive, enjoyable, and compelling.
- Choose and purchase choir music from a variety of diverse musical genres and maintain the music library.
- Work with Minister to schedule and coordinate choir participation on Christmas Eve and other special services during the church year.

Religious Exploration

- Work with Director of Religious Exploration to support inclusion of music in Religious Exploration programming.
- Provide opportunities for children and youth to participate in the musical life of the congregation. This may include encouraging solo and small group participation, up to development of a children/youth choir.

Other Responsibilities/Relationships

- Attend church Staff meetings as required by Minister.
- Develop and manage Music budget in conjunction with Minister and Finance Committee.
- Attend meetings of the Worship Committee as an *ex-officio* member.
- Maintain and care for the church's musical instruments (eg, piano tuning and humidification).
- Oversee UUCB's copyright and fair use policies and assure compliance.

Qualifications

- Bachelor's degree in music or equivalent skill and experience
- Proficient keyboard skills to accompany choir and provide music in worship services
- Be open minded and willing to collaborate with others
- Possess an understanding of and an appreciation for the principles of Unitarian Universalism and the mission and vision of UUCB
- Commitment and ability to relate to a diverse congregation (age, interests, abilities, spiritual and musical traditions, etc.) in a welcoming and inclusive manner
- Understand the importance and function of music in worship and other church activities
- Knowledge of and respect for fair use and copyright regulations
- Knowledge and skill in a variety of diverse musical genres and styles
- Skill in using computers

Supervision: The Music Director works under the supervision of the Minister

We are open to possibilities. If you have talents that you feel meet a portion of this job description, please feel free to contact us.