

**UUCB Policy**  
**Co-Sponsoring Programs**

<b>Purpose of Policy</b>	The purpose of this policy is to establish guidelines for co-sponsoring programs with other area churches or non-profit organizations.
<b>Statement of Policy</b>	The Unitarian Universalist Church of Brunswick, Maine strives to be an inclusive community, affirming our differences in beliefs, opinions and life experiences as expressed in our denomination's purposes and principles. We also support the exploration of research, thoughts and ideas.
<b>Implementation (Procedures)</b>	<p><b>All co-sponsoring proposals must be approved by the Church Council or Board of Trustees before any publicity or announcement of the event.</b></p> <p><b>Guidelines</b></p> <p>Co-sponsorship is restricted to a non-profit organization or another church whose purpose does not conflict with the UUCB mission statement and the Principles of Unitarian Universalism.</p> <p><b>UUCB-Initiated Program</b></p> <p>Any committee or task force in the church may propose to the Church Council or Board that UUCB co-sponsor a program/event with another organization. The committee will be responsible for making all of the arrangements with that organization.</p> <p><b>Outside-Group-Initiated Program</b></p> <p>An organization that initiates or approaches a UUCB group or committee for co-sponsoring an event can be called a community partner for that event. Following approval by the relevant committee and the Church Council or Board it will be eligible for a 50% discount of regular rental fees for that event. The church committee or group will be responsible for making arrangements with that organization and sharing event tasks.</p> <p><b>Conditions of Co-Sponsorship</b></p> <p><b>The Unitarian Universalist Church of Brunswick will:</b></p> <ul style="list-style-type: none"> <li>• Be named as a co-sponsor on all publicity for the intended program/event.</li> <li>• Provide use of the church facility free of charge (UUCB initiated) or at the discounted rental rate (outside-group-initiated) if needed for the event.</li> <li>• Provide audio-visual equipment and oversight of use for the program.</li> <li>• Use publicity to promote the event among our contacts.</li> </ul> <p><b>Co-sponsoring organization will:</b></p> <ul style="list-style-type: none"> <li>• Provide or share in the costs and effort of programming and publicity (costs to be negotiated).</li> <li>• Pay the balance of any required rental fees.</li> <li>• Provide help in set-up and clean up for the program.</li> </ul>
<b>Date Approved by Board</b>	Policy approved June 20, 2017 (updated from version approved March 15, 2016) Implementation Procedures updated July 16, 2019